



A Regular Meeting of the Facilities Committee of the Board of Commissioners of St. Tammany Parish Hospital Service District No. 1 was held on December 12, 2024, in the Boardroom of St. Tammany Parish Hospital in Covington, Louisiana.

Members Present

Mr. Wilson Bulloch, III, Member, Board of Commissioners
Ms. Kasey Hosch, Member, Board of Commissioners
Mr. Ed Dillard, Member, Board of Commissioners

Also Present

Mr. John Evans, Chairman, Board of Commissioners
Mr. Tom Davis, Member, Board of Commissioners
Sue Osbon, Ph.D., Member, Board of Commissioners
Mr. Dale Jenkins, Member, Board of Commissioners
Dr. Merrill Laurent, Medical Staff Representative, Board of Commissioners
Ms. Joan Coffman, President, and CEO
Ms. Sharon Toups, Senior Vice President, COO
Ms. Sandra DiPietro, Senior Vice President, CFO
Ms. Kerry Milton, Senior Vice President, CNO
Dr. Patrick Torcson, Senior Vice President, CMO
Mr. Craig Doyle, Vice President, Chief Information Officer
Mr. Romie Coursey, Assistant Vice President, Support Services and Safety
Mr. Randy Willett, Project Management Director
Mr. Brandon Talley, Support Services, Director of Plant Operations
Mr. Keith Barrè, Architect, FLWB
Ms. Becky Parks, Architect, FLWB
Mr. William "Bill" Jones, General Counsel
Ms. Joy Derise, Recording Secretary

Guest(s):

Ms. Midge Collett, Chief Legal Officer
Mr. Tony Lancaster, Construction Manager
Ms. Katie Leonhard, Compliance Specialist

CALL TO ORDER The meeting was called to order at 12:30 p.m. by Mr. Wilson Bulloch, Chairman, Facilities Committee. A quorum was present. Mr. Dale Jenkins was introduced and welcomed to the Board.

CONSENT AGENDA Motion was made by Mr. Dillard, duly seconded by Ms. Hosch, to accept the items presented under the Consent Agenda without deliberation or discussion. Motion carried without dissent.

REPORTS – CONSTRUCTION UPDATES

STHS Facility and Grounds Maintenance Projects

Presentation:

Mr. Coursey presented two colleague recognitions including an internal promotion. His team spent the month of November preparing for the Joint Commission mock survey held the first week of December. Updates were shared related to Security, Environmental Services, and the Support Services Departments. The top five renovation projects for 2025 were highlighted.

Interior Renovations and Additions:

Presentation:

Mr. Barrè and Mr. Willett reviewed Interior renovation and SSB addition and provided an update on the status of the projects. The original contract amount was provided as well as the final contract amount. Certificate of final completion and payment will be issued.

Financials:

Mr. Willett presented the Financials for the Interior Renovation and Support Services Building Addition. The project budget to date is \$33,660,000. The contract balance to finish (includes Retainage) is \$1,925,187.50. Days added by change order are 164.

ASC Project:

Mr. Barrè and Mr. Willett reviewed the construction progress for the ASC project. Photographs were included. Once Office of Public Health has completed their inspection, LDH will be notified. The project completion is still on target with a ribbon cutting scheduled for Tuesday, December 17th. An update was provided with the status of the OHS physicians utilizing the surgery center.

Human Resources:

Mr. Barrè and Mr. Willett presented the current construction progress with an estimated completion of second quarter 2025. Impacts to the project included the hiring of an abatement contractor and delay attributed to inability to proceed with slab trenching; additional days has been requested by Spartan. Photographs of the construction progress were presented.

NEW BUSINESS

SPD Backflow

Mr. Willett and Mr. Talley reported that there have been several instances of a backup in the sewer and water system, impacting the Sterile Processing Department. This has necessitated terminal cleaning for each occurrence. Mr. Willett explained what is believed to be the culprit and they are actively working with an engineer to resolve the issue.

OLD BUSINESS

Women & Children's Update

Ms. Parks presented an update on the Women and Children's MOB. The site plans for the first and second floor were reviewed. The area designated for the Parenting Center will be revisited if the Parenting Center relocates. The Women's Center project is not actively being worked on at this time and, once plans have been finalized for the Parenting Center, will move forward. Dr. Torcson reported there has been positive movement with physician recruitment in that area of specialty.

Infusion Suite Expansion

Ms. Parks presented the location of the current Infusion Suite and the options for the expansion. The expansion will provide 14 total bays with two of those private rooms. Plan is to finalize the opinion of cost. Ms. Milton shared that the impetus for this project comes from the gap analysis conducted by MD Anderson.

Tower 4th Floor Buildout

Ms. Parks presented the preliminary floorplan for the 4th floor buildout. The current buildout plan will include 38 patient rooms along with designated staffing areas. The fourth floor will be designed to convert to a full negative pressure floor. It was noted that as soon as the work begins on the parking garage, the 4th floor project needs to be ready to move forward as there will be an immense amount of coordination needed for construction.

Parenting Center

Ms. Toups reported meetings with the Parish have gone very well and all outstanding questions have been addressed. A survey will be conducted soon.

Resolution Accepting the Cox Parker Bid for Pedestrian Safety Plan

A Resolution Accepting the Cox Parker Bid for Pedestrian Safety Plan was presented and approved and will be forwarded to the Board for final approval.

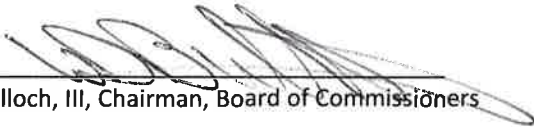
EXECUTIVE SESSION Upon motion by Ms. Hosch, duly seconded by Mr. Dillard, the Committee entered Executive Session to discuss strategic planning, pursuant to any of the following: (i) LSA-R.S. 42:17 (Exceptions to open meetings), (ii) LSA-R.S. 44:7(D) [Hospital records]; (iii) LSA-R.S. 42:16 (Executive sessions); (iv) The Enhanced Ability to Compete Law (LSA- R.S. 46:1071 et. seq.); or (v) records that relate to the personal privacy of individuals who serve on the Board or at St. Tammany Health System and are protected by the Louisiana Constitution, Article I, Section 5. Of note, there is no public participation.

- Motion Carried Without Dissent.

MOTION TO FORWARD RESOLUTION ACCEPTING THE COX PARKER BID FOR PEDESTRIAN SAFETY PLAN THE TO THE FULL BOARD
A motion was made by Ms. Hosch, seconded by Mr. Dillard, to forward the Resolution Accepting the Cox Parker Bid for Pedestrian Safety Plan to Full Board.

The meeting adjourned at 3:23 p.m.

Minutes Approved By:



Mr. Wilson Bulloch, III, Chairman, Board of Commissioners

12/20/2024

Date of Approval